

MANSFIELD TOWNSHIP COMMITTEE MEETING

September 13, 2017

This is a regular meeting of the Mansfield Township Committee. The notice requirements of the law have been satisfied for this meeting by notice to the Star Gazette and Express Times of the time, date and location thereof. Notice was also posted on the announcement board located in the Municipal Building.

Roll Call: Mr. Misertino, Mr. Hayes, Mrs. Mora Dillon, Mayor Watters

Salute to the flag was done by all.

APPROVAL OF THE MINUTES:

Mr. Hayes made a motion to approve the minutes from the meeting held on August 23, 2017, which was seconded by Mrs. Mora Dillon.

Ayes: Mr. Misertino, Mr. Hayes, Mrs. Mora Dillon, Mayor Watters

Nays: None

Absent: Mrs. Kocher

Abstain: None

Mr. Misertino made a motion to approve the minutes from the Executive Session held on August 23, 2017, which was seconded by Mr. Hayes.

Ayes: Mr. Misertino, Mr. Hayes, Mrs. Mora Dillon, Mayor Watters

Nays: None

Absent: Mrs. Kocher

Abstain: None

BILL LIST

Mrs. Mora Dillon made a motion to approve the Bill List with the addendum, which was seconded by Mr. Hayes.

Ayes: Mr. Misertino, Mr. Hayes, Mrs. Mora Dillon, Mayor Watters

Nays: None

Absent: Mrs. Kocher

Abstain: None

CLERKS REPORT:

Mr. Hayes made a motion to approve the Raffle application for Tri-County Fire Company to hold a tricky tray and a 50/50 on November 4, 2017 between the hours of 9:00 am and 5:00 pm, which was seconded by Mrs. Mora Dillon.

Ayes: Mr. Misertino, Mr. Hayes, Mrs. Mora Dillon, Mayor Watters

Nays: None

Absent: Mrs. Kocher

Abstain: None

Mr. Misertino made a motion to approve the Raffle Application for St Theodore's church for a 50/50 to be held on October 14, 2017 at 6:00 pm, which was seconded by Mr. Hayes.

Ayes: Mr. Misertino, Mr. Hayes, Mrs. Mora Dillon, Mayor Watters

Nays: None

Absent: Mrs. Kocher

Abstain: None

FINANCE REPORT:

Mrs. Fascenelli stated that there was nothing to report.

EMPLOYEES REPORTS:

Mrs. Fascenelli reported on the Warren County landfill plans for the expansion of their footprint and modification with a new life expectancy to 2061. The existing landfill is expected to reach capacity in 2021.

Mayor Watters and Mrs. Fascenelli attended the last SWAC meeting where it was discussed that tire collection has declined.

Mrs. Fascenelli stated that Warren County is trying to hire a company for electronics collection but have not been successful in scheduling an electronics event.

ENGINEERS REPORT:

Mr. DiSessa stated that the Township received no bids back for the Watters Road project, so the Township Committee needs to decide whether to rebid the project or wait for next year.

Mr. DiSessa will check on the NJ DOT Watters Rd grant expiration.

Several Committee members expressed interest in waiting to bid until January for both Watters and Heiser roads.

Mr. Hayes made a motion to go out to bid for Watters Road only if NJ DOT requests an immediate bid, which was seconded by Mrs. Mora Dillon.

Ayes: Mr. Misertino, Mr. Hayes, Mrs. Mora Dillon, Mayor Watters

Nays: None

Absent: Mrs. Kocher

Abstain: None

Mrs. Mora Dillon made a motion to authorize DPW Supervisor to order material if project is not bid until January, which was seconded by Mr. Hayes.

Ayes: Mr. Misertino, Mr. Hayes, Mrs. Mora Dillon, Mayor Watters

Nays: None

Absent: Mrs. Kocher

Abstain: None

PUBLIC PORTION:

Mayor Watters opened the floor for public comment, seeing there was none the public comment period was closed.

RESOLUTION:

**RESOLUTION # 2017-100
TOWNSHIP OF MANSFIELD
WARREN COUNTY, STATE OF NEW JERSEY
State Tax Appeal Refund**

WHEREAS, the following property has a tax appeal overpayment balance of \$4,464.01 for the tax year 2009;
NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Mansfield this 13th day September 2017 that the Tax Collector and Township Finance Office are hereby authorized to refund the following overpayment:

Bruce J Stavitsky Esq, Benefit of
Walgreens
350 Passaic Avenue
Fairfield, NJ 07004

Block 1104 Lot 1
Refund: \$ 4,464.01

Mrs. Mora Dillon made a motion to approve the passage of Resolution 2017-100, which was seconded by Mr. Hayes.

Ayes: Mr. Misertino, Mr. Hayes, Mrs. Mora Dillon, Mayor Watters
Nays: None
Absent: Mrs. Kocher
Abstain: None

**RESOLUTION # 2017-101
TOWNSHIP OF MANSFIELD
WARREN COUNTY, STATE OF NEW JERSEY
OVERPAYMENT OF TAXES**

WHEREAS, the following property has an overpayment of \$ 1,917.81 for the 2017 3rd quarter property tax;
NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Mansfield this 13th day September 2017 that the Tax Collector and Township Finance Office are hereby authorized to refund the following overpayment:

Corelogic
Attn: Refunds Dept
Mail Code:DFW 1-3
1 Corelogic Drive
Westlake, TX 76262

Block 1904 Lot 1
21 Hillside Road
Roe, John Corelogic paid and the owner is a total disabled veteran

Refund: \$ 2,176.86

Mr. Hayes made a motion to approve the passage of Resolution 2017-101, which was seconded by Mr. Mistertino.

Ayes: Mr. Misertino, Mr. Hayes, Mrs. Mora Dillon, Mayor Watters

Nays: None

Absent: Mrs. Kocher

Abstain: None

TOWNSHIP OF MANSFIELD, COUNTY OF WARREN, STATE OF NEW JERSEY

RESOLUTION # 2017-102

TITLE: INSERTION OF SPECIAL ITEM OF REVENUE PURSUANT TO N.J.S.A. 40A:4-87, CHAPTER 159

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of any item of appropriation for an equal amount; and

WHEREAS, the Township of Mansfield has been awarded \$ 105,000.00 funded from the New Jersey Transportation Trust Fund Authority Act for Heiser Road resurfacing and wishes to amend its 2017 Budget to include this amount as revenue.

SECTION 1.

NOW, THEREFORE BE IT RESOLVED that the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2017 in the sum of \$ 105,000.00 which is available as a revenue from:

Miscellaneous Revenues –

Revenue Offset with Appropriations – New Jersey Transportation Trust Fund Authority Act

Total with increase to be \$ 105,000.00

SECTION 2.

BE IT FURTHER RESOLVED that a like sum of \$ 105,000.00 be and the same is hereby appropriated under the caption of:

General Appropriations –

Public & Private Programs Offset by Revenues – New Jersey Transportation Trust Fund Authority Act

State / Federal Share \$ 105,000.00

Non State Share \$

Total with increase to be \$ 105,000.00

BE IT FURTHER RESOLVED that two certified copies of this resolution with a copy of the appropriate documentation be forwarded to the Division of Local Government Services.

Mr. Hayes made a motion to approve the passage of Resolution 2017-102, which was seconded by Mrs. Mora Dillon.

Ayes: Mr. Misertino, Mr. Hayes, Mrs. Mora Dillon, Mayor Watters

Nays: None

Absent: Mrs. Kocher

Abstain: None

TOWNSHIP OF MANSFIELD, COUNTY OF WARREN, STATE OF NEW JERSEY

RESOLUTION # 2017-103

TITLE: INSERTION OF SPECIAL ITEM OF REVENUE PURSUANT TO N.J.S.A. 40A:4-87, CHAPTER 159

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may

approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of any item of appropriation for an equal amount; and

WHEREAS, the Township of Mansfield was previously awarded \$ 430.86 (2014 balance) from the Solid Waste Administration – 2014 Recycling Tonnage Grant and wishes to amend its 2017 Budget to include this amount as revenue.

SECTION 1.

NOW, THEREFORE BE IT RESOLVED that the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2017 in the sum of \$ 430.86 (2014 Balance) which is available as a revenue from:

Miscellaneous Revenues –

Revenue Offset with Appropriations – 2014 (Balance) Recycling Tonnage Grant

Total with increase to be \$ 430.86

SECTION 2.

BE IT FURTHER RESOLVED that a like sum of \$ 430.86 (balance) be and the same is hereby appropriated under the caption of:

General Appropriations –

Public & Private Programs Offset by Revenues – Balance 2014 Recycling Tonnage Grant

State / Federal Share \$ 430.86

Non State Share \$

Total with increase to be \$ 430.86 (2014 Balance)

BE IT FURTHER RESOLVED that two certified copies of this resolution with a copy of the appropriate documentation be forwarded to the Division of Local Government Services.

Mrs. Mora Dillon made a motion to approve the passage of Resolution 2017-103, which was seconded by Mr. Hayes.

Ayes: Mr. Misertino, Mr. Hayes, Mrs. Mora Dillon, Mayor Watters

Nays: None

Absent: Mrs. Kocher

Abstain: None

2017-104

Domestic Abuse & Sexual Assault Crisis Center (DASACC)

**Proclamation: National Domestic Violence Awareness Month,
October 2017**

WHEREAS, in 1991, the New Jersey Legislature found and declared that domestic violence is a serious crime against society; and

WHEREAS, domestic violence affects people of all ages, races, genders, income levels, and sexual identities; and

WHEREAS, survivors of domestic violence must deal with the effects of physical injuries, psychological damage, financial barriers, and trouble finding safe housing; and

WHEREAS, everyone should be free from violence; and

WHEREAS, no one should feel unsafe in their own home; and

WHEREAS, domestic violence will not be eliminated without a concerted effort amongst the community at large; and

NOW, THEREFORE, I, Mayor Watters of Mansfield Township, in conjunction with the Domestic Abuse & Sexual Assault Crisis Center of Warren County, hereby proclaim:

October 2017 as Domestic Violence Awareness Month

In Mansfield and urge residents to work together to raise awareness of this important issue and support those who have been victimized.

Mrs. Misertino made a motion to approve the passage of Resolution 2017-104, which was seconded by Mr. Hayes.

Ayes: Mr. Misertino, Mr. Hayes, Mrs. Mora Dillon, Mayor Watters

Nays: None

Absent: Mrs. Kocher

Abstain: None

2017-105

A RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT WITH THE COUNTY OF WARREN, NEW JERSEY FOR SHARING OF PUBLIC WORKS EQUIPMENT

WHEREAS, the Township of Mansfield is desirous of sharing services for Public Works equipment with County of Warren; and

WHEREAS, the Uniform Shared Services and Consolidation Act (N.J.S.A 40A:65-1 et seq.) Empowers the Township of Mansfield and the County of Warren to enter into such an agreement;

NOW, THEREFORE, BE IT RESOLVED that the Township of Mansfield Committee hereby authorizes the Mayor to execute a shared service agreement with the County of Warren for the Public Works Equipment.

Mr. Hayes made a motion to approve the passage of Resolution 2017-105, which was seconded by Mrs. Mora Dillon.

Ayes: Mr. Misertino, Mr. Hayes, Mrs. Mora Dillon, Mayor Watters

Nays: None

Absent: Mrs. Kocher

Abstain: None

RESOLUTION # 2017-106 LIEN REDEMPTION

TOWNSHIP OF MANSFIELD WARREN COUNTY, STATE OF NEW JERSEY

WHEREAS, the Tax Collector of the Township of Mansfield has advised the Committee that the following property has been redeemed and the money due thereon paid to the Township of Mansfield Tax Collector;

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Mansfield this 13th day of September 2017, that payment is to be made to the certificate holder as noted:

<u>Block</u>	<u>Lot</u>	<u>Address</u>	<u>Lienholder</u>	<u>Cert#</u>	<u>TOTAL REFUNDED</u>
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1303	6	1464 Route 57	US BankCust	15-0010	\$ 14,294.92	Lien
			PC5 Sterling National		\$ 100.00	Premium
			Tax Lien Service Group			
			50 S 16 th St Suite 2050			
			Philadelphia, PA 19102			

Mr. Misertino made a motion to approve the passage of Resolution 2017-106, which was seconded by Mr. Hayes.

Ayes: Mr. Misertino, Mr. Hayes, Mrs. Mora Dillon, Mayor Watters

Nays: None

Absent: Mrs. Kocher

Abstain: None

ORDINANCE:

1st Reading:

ORDINANCE 2017-11

**ORDINANCE OF THE TOWNSHIP OF MANSFIELD, COUNTY OF WARREN,
STATE OF NEW JERSEY, AMENDING AND SUPPLEMENTING CHAPTER 37
“FIRE DEPARTMENT,” TO ADD ARTICLE III, ENTITLED “REIMBURSEMENT
FOR COSTS”.**

WHEREAS, the Fire Department provides fire suppression and emergency services in and around the Township of Mansfield; and

WHEREAS, the costs incurred for the maintenance of equipment used by the Fire Department grows each year; and

WHEREAS, it is the desire of the Township Committee to create an Ordinance to allow a recovery plan for the costs and expenses incurred to remediate hazards; and

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey, as follows:

SECTION 1. Chapter 37 of the Code of the Township is hereby amended to add Article III entitled

“Reimbursement For Costs” which reads as follows:

Article III. Reimbursement for Costs.

§ 37-15. Definitions.

FIRE DEPARTMENT

Any of the four Fire Departments within Mansfield Township.

PERSON

A natural person or persons, partnership, corporation, association, firm or other legal entity.

RESPONSIBLE PARTY

The person having received emergency services provided by the Fire Department.

§ 37-16 Purpose.

The purpose of this article is to provide authority, procedures and requirements to seek collection and reimbursement for the reasonable costs of responding to such incidents by the Fire Department for fire service calls, hazardous material incidents, environmental incidents, and safety and rescue incidents coordinated via Warren County Dispatch and 911 responses, and those that use hazardous material abatement equipment and materials are also eligible for reimbursement.

§ 37-17. Authorization to recover costs and expenses.

The governing body of the Township of Mansfield authorizes the Fire Department to recover the real and reasonable costs incurred for firefighting materials or equipment used and expended; the costs of the use of fire trucks, fire engines, rescue equipment, tankers and other vehicles; the costs of hazardous situation abatement materials involved in any fire, safety and rescue incident or operation, and hazardous abatement incident, including vehicular accidents or fires.

§ 37-18. Policy for billing.

- A. The Township of Mansfield recognizes the Fire Department's need to bill for volunteer fire, rescue and haz-mat services to aid in the provision of emergency services.
- B. No person requiring emergency services shall be denied services due to lack of insurance or ability to pay.
- C. Billing shall only occur if the Township's Crash Truck is on scene.
- D. Any applicable charges for volunteer emergency services rendered shall be billed directly to the user of such services or the user's insurance company.

- E. The Fire Department through any third-party billing agency with which it has contracted for billing and/or collections for volunteer fire, rescue and hazmat services, makes arrangements with users of such services and/or their financially responsible party for the installment payment of bills.
- F. The Fire Department shall provide a financial reporting to the Township of Mansfield on a quarterly basis of:
 - (1) The opening balance of funds on hand.
 - (2) Amount of billings issued by the third-party biller.
 - (3) Amount of collections in satisfaction of billings issued.
 - (4) A detailed listing of any amounts disbursed, including the vendor and purpose of disbursement.
 - (5) The ending balance of funds on hand.

§ 37-19. Procedure for billing.

- A. The Fire Department is hereby authorized to enter into a contract with a third-party billing agency and/or collection agency for the performance of emergency, rescue and hazmat services billing and/or collection services, provided that the following standards for third-party billing are met:
 - (1) The third-party billing service is to be provided at a rate not to exceed 20% of fees collected or at an amount consistent with the fair market value for the services rendered.
 - (2) Neither the billing agency nor any of its employees are subject to exclusion for any user fee.
 - (3) The billing agency is bonded and/or insured in amounts satisfactory to the Township of Mansfield.
 - (4) The Fire Department shall solicit competitive proposals for the provision of third-party billing services at least once every three years to ensure these services are provided at the lowest competitive cost. All documentation of this process shall be provided to the Township of Mansfield for review.
- B. The Fire Department may, at its discretion, bill additionally for material and vehicle costs in the case of any major, extraordinary or unique incidents, including, but not limited to, hazardous material spills, fire emergency and rescue incidents that destroy or severely damage emergency services equipment.
- C. User fees.
 - (1) Volunteer fire and rescue services shall initiate user fees for the delivery of emergency services, supplies and equipment to the scene of any hazardous material incident, environmental incident or safety and rescue incident or operation, including vehicular accidents and fires that occur and are responded to by the Fire Department.

(2) Every person and/or utility that is provided with volunteer emergency, rescue and hazmat services shall be billed a user fee in accordance with this article.

(3) The user fee for volunteer emergency services rendered shall be billed directly to the user of such services' insurance company. If the insurance company is not known, the user of services shall be billed directly, with instructions to forward the bill to his/her insurance provider.

(4) Any and all amounts collected as a result of this article shall be used exclusively for the replacement or maintenance of Fire Department emergency services materials, equipment and training.

(5) The Township of Mansfield may implement rules and/or regulations and/or revoke or amend existing rules and/or regulations as may be deemed necessary for the billing and/or collection and use of user fees pursuant to this article.

D. Uncollectable accounts.

(1) The user fee is anticipated to be paid by the user's insurance company. In the instance where the Fire Department receives notification from the insurance carrier that it will not honor the invoice, the Fire Department is authorized to invoice the responsible party directly and take any legal action necessary to collect the fee(s), including negotiating a settlement.

(2) The Fire Department may, at its discretion, write off the uncollected fee amounts as a bad debt, without prejudice to the responsible party.

(3) Should the Fire Department determine that an insurance carrier has remitted the fee to the responsible party involved and that the party has failed to remit the fee, the Fire Department is authorized to pursue all legal means and appropriate action in order to collect the account.

§ 37-20. Saving Clause.

Nothing in this article shall be construed to affect any suit or proceeding impending in any court, or any rights acquired, or liability incurred, or any cause of action acquired or existing, under any act or ordinance hereby; nor shall any just or legal right or remedy or any character be lost, impaired or affected by this article.

§ 37-21. Violations and Penalties.

Any person violating any provision of this article and responsible for any hazardous condition within the service area of the Department who fails to reimburse the Department as provided herein, or submit a claim to the appropriate insurance carrier within the time required, shall be subject to a penalty and/or fine for each violation in accordance with Code of the Township of Mansfield.

SECTION 2. All ordinances or parts of ordinances which are consistent with the provisions of this Ordinance are hereby repealed to the extent of such inconsistencies only.

SECTION 3. If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this Ordinance.

SECTION 4. This Ordinance shall take effect after final passage and publication in accordance with the law.

Mr. Hayes made a motion to approve the introduction of Ordinance 2017-11 and requested that the public hearing be advertised to be held on October 11, 2017 at 8 pm, which was seconded by Mrs. Mora Dillon.

Ayes: Mr. Misertino, Mr. Hayes, Mrs. Mora Dillon, Mayor Watters
Nays: None
Absent: Mrs. Kocher
Abstain: None

ORDINANCE 2017- 12
ORDINANCE TO CANCEL A CAPITAL ORDINANCE OF THE TOWNSHIP OF MANSFIELD, COUNTY OF WARREN, STATE OF NEW JERSEY

WHEREAS, there exists fully-funded ordinance on the balance sheet of the General Capital Fund; and
WHEREAS, the fund creating this ordinance has been investigated and it has been determined that the balance of this ordinance is no longer needed and should be canceled;

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Mansfield, that the following ordinance balance in the amount of \$ 1,105.00 is hereby canceled to Capital Surplus.

Ordinance CA-2016-02

Acquisition and installation of a Dell	
Poweredge T330 Server for Police Dept.	\$ 1,105.00

Mr. Misertino made a motion to approve the introduction of Ordinance 2017-12 and requested that the public hearing be advertised to be held on October 11, 2017 at 8 pm, which was seconded by Mr. Hayes.

Ayes: Mr. Misertino, Mr. Hayes, Mrs. Mora Dillon, Mayor Watters
Nays: None
Absent: Mrs. Kocher
Abstain: None

ORDINANCE 2017-13

AN ORDINANCE TO AMEND SECTION 182-3 "SCHEDULE OF FEES" OF THE CODE OF THE TOWNSHIP OF MANSFIELD, WARREN COUNTY, NEW JERSEY

BE IT ORDAINED BY THE MAYOR AND TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANSFIELD:

Section 1. The following sections of the Code of the Township of Mansfield are hereby amended to read as follows:
"182-3 Schedule of Fees"

(New)

Return Check Fee \$20.00

Section 2. This Ordinance shall take effect immediately upon final publication as provided by law.

Section 3. All remaining portions of Section 2-10 shall remain in full force and effect.

Mr. Hayes made a motion to approve the introduction of Ordinance 2017-13 and requested that the public hearing be advertised to be held on October 11, 2017 at 8 pm, which was seconded by Mrs. Mora Dillon.

Ayes: Mr. Misertino, Mr. Hayes, Mrs. Mora Dillon, Mayor Watters

Nays: None

Absent: Mrs. Kocher

Abstain: None

ORDINANCE:

2nd Reading:

ORDINANCE # 2017-10

AN ORDINANCE TO PROVIDE FOR AND DETERMINE THE SALARIES FOR THE OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF MANSFIELD AND THE METHOD OF PAYMENT OF SUCH SALARIES AND

BE IT ORDAINED, by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey as follows:

SECTION 1, The salaries per annum of rate of compensation for the following officer and employee of the Township of Mansfield is determined to be as follows:

		Range
Land Use Board Secretary	\$ 10,000	\$ 18,000

Mayor Watters opened the floor for public comment on Ordinance 2017-10, seeing there were no comments the public comment portion was closed for the Ordinance.

Mr. Misertino made a motion to approve the passage of Ordinance 2017-10 and that the results be advertised, which was seconded by Mrs. Mora Dillon.

Ayes: Mr. Misertino, Mr. Hayes, Mrs. Mora Dillon, Mayor Watters

Nays: None

Absent: Mrs. Kocher

Abstain: None

COMMITTEE PERSON COMMENTS:

Mayor Watters mentioned JCP&L is having an open house on 9/21 for first responders.

Mr. Hayes stated that there was a request from the Warren County Planning Department to use the park for parking for 9/30 from 8:30a-3:30p for a Morris Canal trail tour.

Mr. Hayes made a motion to approve the use of the park parking lot, which was seconded by Mrs. Mora Dillon.

Ayes: Mr. Misertino, Mr. Hayes, Mrs. Mora Dillon, Mayor Watters

Nays: None
Absent: Mrs. Kocher
Abstain: None

Mayor Watters requested status on the DPW Generator.

Ms. Hrebenak indicated this is currently out to bid.

Mayor Watters requested status on Municipal Building roof.

Ms. Hrebenak stated that all items are in order with the low bidder after review by our attorney and requested a motion to approve.

Mrs. Mora Dillon made a motion to approve Padovani Roofing including alternates #1, 2 & 4 for \$70,300 for the Municipal Building roof replacement, which was seconded by Mr. Misertino.

Ayes: Mr. Misertino, Mr. Hayes, Mrs. Mora Dillon, Mayor Watters
Nays: None
Absent: Mrs. Kocher
Abstain: None

Mayor Watters asked which furnace is in the spec.

Mrs. Fascenelli stated that the furnace could be either oil or gas.

Mayor Watters requested Mr. DiSessa take a look at the furnace options.

Mayor Watters asked about the Watters Rd highway access permit.

Mr. DiSessa stated it was filed.

EXECUTIVE SESSION:

Ms. Campbell, Esq. stated that during Executive Session Affordable Housing litigation, personnel, employee Flexible Spending Account and insurance will be discussed.

Mr. Hayes made a motion to enter into Executive Session at 8:06 pm, which was seconded by Mr. Misertino.

Mr. Hayes made a motion to return from Executive Session at 9:43 pm, seconded by Mrs. Mora Dillon.

Ayes: Mr. Misertino, Mr. Hayes, Mrs. Mora Dillon, Mayor Watters
Nays: None
Absent: Mrs. Kocher,
Abstain: None

Ms. Campbell, Esq. stated that during Executive Session the Committee discussed litigation regarding Affordable Housing, three personnel matters, insurance and Flexible Spending accounts, copies of these minutes will be available as soon as the Committee feels they are no longer a harm to the public interest.

Mr. Hayes made a motion to authorize the COAH meeting between Ms. Campbell, Ms. Bishop, Mr. DiSessa and Mr. Layton, to discuss the plan Mansfield must carry out for our low income housing obligation, which was seconded by

Mr. Misertino.

Ayes: Mr. Misertino, Mr. Hayes, Mrs. Mora Dillon, Mayor Watters

Nays: None

Absent: Mrs. Kocher

Abstain: None

Mr. Hayes made a motion to authorize a flexible spending account with Fidelity Insurance including a meeting with the employees, which was seconded by Mrs. Mora Dillon.

Ayes: Mr. Misertino, Mr. Hayes, Mrs. Mora Dillon, Mayor Watters

Nays: None

Absent: Mrs. Kocher

Abstain: None

Mrs. Mora Dillon made a motion to adjourn at 9:47pm, which was seconded by Mr. Hayes and carried by all.